

# Senior Expert, Science & Technology (EPM Specialist)

Job ID  
REQ-10015146  
Sep 03, 2024  
India

## Summary

5! The typical number of projects you will participate in as the new EPM Specialist based at Novartis Hyderabad sit. As part of the Global Drug Development (GDD) team, this role is essential in ensuring the development of highest quality small molecule drug substances throughout the life cycle of each project, required to support clinical trials.

## About the Role

Your responsibilities include, but are not limited to:

- Leading and facilitating operational excellence in the External Partner Management (EPM) unit of Chemical and Analytical development (CHAD) in their new group in Hyderabad/Genome Valley.
- Owning and leading process improvement activities related to externalized process R&D incl. analytical services and supplies of chem. intermediates and APIs.
- Managing data and readouts related to externalized activities (business, KQI, KPI, etc.)
- Facilitating regular Portfolio and Business Review meeting and other frequent business activities.
- Supporting/leading set up of data bases and document flow process within the EPM unit.
- Supporting documentation/workflows related to externalized business (non-GMP/GMP).
- Contributing to evaluation, selection and onboarding process of new external partners.
- Actively managing interactions between internal and external partners to ensure a constructive and well-functioning collaboration.
- Participating in scientific/technical exchange with internal stakeholders and external partners.
- Reviewing technical and GPM-relevant documents.
- Owning, developing and maintaining team SharePoint.

## What you'll bring to the role:

- Desirable: PhD/MSc in chemistry, chemical engineering or equivalent and a minimum 3 years' experience

in the pharmaceutical industry in chemical development and/or commercial.

- Successfully demonstrated expertise in a specific scientific/technical area.
- Experience in operational excellence and Six Sigma certification is a plus.
- Excellent knowledge of data management and software/tools such as Office package (e.g. Excel, SharePoint, MSTeams), SAP, planning tools etc.  
Personal inclination for IT solutions and data management is a plus.
- Proven experience in a GMP environment (equipment/facilities, manufacturing, analytics, deviation handling, change control, documentation etc.)
- Successfully demonstrated expertise in a specific scientific/technical area
- Fluent English (oral and written).
- Strong coordination and communication skills, collaborative spirit, self-driven attitude, high level of learning agility are key attitudes.
- Experience and knowledge in procurement of API, intermediates, raw materials and services incl. management of RFPs and RFIs is a plus.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?  
<https://www.novartis.com/about/strategy/people-and-culture>

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Development

Business Unit

Innovative Medicines

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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