

# Engineering Lead, RLT CN

Job ID  
REQ-10015919  
Aug 19, 2024  
China

## Summary

Lead and serves the Engineering organization for Haiyan Site, which is responsible to establish, maintain and improve the engineering processes with respect to buildings, equipment, utilities and energy. The Engineering Lead is also responsible to provide provision of engineering related tools and systems (calibration, engineering database, CMMS, Comos)

Responsibility for design, execution and hand-over of investment major projects within cost, time schedule, quality, and functionality within area of technical responsibility.

Ensure that equipment, infrastructure, and investment projects are fully operational, meet regulatory GMP and HSE (including radioprotection) compliance through efficient, effective, compliant and innovative maintenance Responsible for leading the engineering / maintenance organization at site and ensures that equipment, infrastructure, and building are fully operational, meet regulatory-, GMP -and HSE -compliance and are further developed to meet future requirements.

## About the Role

### Strategy:

- Manage and execute projects in alignment with key local and global stakeholders and ensure projects on site are developed through their various stages of scope, definition, approval, and implementation
- Responsible for the management/execution of all site investment projects according to asset life cycle management and project schedules, time, cost, functionality, and quality
- Execute projects according to life cycle costs and project schedules.
- Ensure state of the art technical solutions according compliance standards and HSE regulations including radioprotection regulations
- Responsible to develop / maintain Engineering site strategy plan (Capex Plan, recapitalization of equipment, budgeting, etc.) and oversight of its implementation.
- Responsible for the technical availability, reliability, and condition of the production plants.
- Define and implement maintenance strategy, program, and budget
- Lead sharing and leveraging of best practices and expertise within the Novartis engineering community
- Lead the implementation of technology strategy and the approved equipment standards and project execution standards
- Apply initiatives and strategies from global improvement programs and engineering standards and push and support roll out and implementation.

## People & Organization

- Be available, accountable, decisive, honest and trustworthy to a group of subordinate specialists

- Plan resources for maintenance / calibration - Monitor and control backlogs of maintenance / calibration work orders - Select vendor / contractor
- Objective setting / PMP for Engineering department
- Ensure availability of competent, high performing people and develop the talent pool
- Ensure technical training of Engineering personnel: training curricula, training execution
- Develop and maintain job descriptions of Engineering personnel
- Own the Training Curriculum for own Job Profile and direct reports
- Implement sharing and leveraging of best practices and expertise
- Inspection readiness of Engineering department

### **Quality & Compliance**

- Support internal and external audits
- Ensure Compliance with Quality Manual/ Quality Modules/ GOPs.
- Implement standards
- Implement GOPs and Standards
- If needed, create site specific SOPs & templates

### **Maintenance & Calibration:**

- Drive/ improve technical availability, reliability, and condition of assets
- Develop, monitor and improve KPI for engineering
- Establish cost efficient repair and maintenance processes in compliance with local regulations, HSE, GMP
- Define and execute asset strategy and proper asset lifecycle management
- Manage maintenance improvement projects and initiatives
- Create and control maintenance/ calibration budget, drive efficiencies

### **Vendor & Contractor Management:**

- Develop contractual strategy and framework to manage vendors/ contractors and corresponding contracts
- Establish vendor / contractor / service providers contracts

### **Project Engineering & Control:**

- Manage investment budget & project portfolio for region
- Lead investment review committees for Plant
- Develop project execution strategy and execute investment projects according to customer needs (costs, schedule, functionality, quality)

### **Technical Services Operations:**

- Drive/ improve Technical Services (infrastructure, utilities), availability, reliability

### **System & Tools:**

- Manage, coordinate of centrally shared systems/ databases and provide professional infrastructure for design, installation, qualification and lifecycle management of facilities and equipment
- Act as system owner for system assigned
- Ownership of ALCM system and related business processes (SOPs, WPs)
- Definition/ setup/ maintenance of service catalogues

- Ensure the availability, support and maintenance of engineering systems and tools
- Ensure system is validated and kept in a validated state

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Operations

Business Unit

Innovative Medicines

Location

China

Site

Jiaxing (Zhejiang Province)

Company / Legal Entity

CN06 (FCRS = CN006) Beijing Novartis Pharma Co., Ltd

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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