

# Quality Team Leader, QA Ops-Mfg Mgt(QA USP)

Job ID  
REQ-10016423  
Sep 03, 2024  
Singapore

## Summary

Responsible for operational leadership of a defined area within the site's QA Operations unit. Ensure compliance with all cGxP, regulatory and HSE aspects as well as responsible for people leadership within area of responsibility.

## About the Role

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#### Key Responsibilities:

- Coordination of departmental operational activities on behalf of Site QA Operations Lead.
- Line responsibility and daily walkthrough. Lead OpEx Projects. Investigation of Deviation, OOX, Complaint. Define and implement CAPAs. Support transfer projects & validation studies.
- Leads people processes through recruitment, training, coaching and performance to meet all operation requirements and supports a robust career path deployment and succession plan for area of responsibility.
- Invest time in personally developing and coaching talents
- Actively support and promote talent exchange for the benefit of the individuals and organization
- Support the T&L organization by identifying and reviewing the appropriate list of training for all in-scope associates
- Ensure that associates are qualified for a GMP task prior to independent performance
- Promote and improve the Safety and Quality cultures within area of responsibility

#### Essential Requirements:

- 5 years' experience in Quality Assurance or Quality Control in a manufacturing environment within the pharmaceutical industry
- Functional Breadth; Negotiation; People Leadership; Operations Management and Execution; Performance-orientation; Collaborating across boundaries; Project Management
- Project Excellence; Managing Change; Stakeholder Engagement
- Lead, plan, manage, and coordinate personnel
- Quality Assurance; Knowledge of GMP; Audit Management; Quality decision making; Inspection

Preparedness; Product Release

- MS Office applications and other standard IT applications supporting Quality activities

**Desirable Requirements:**

- University degree with a scientific / technological background (e.g. Chemistry, Pharmacy, Biology, Biochemistry, or equivalent)

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Operations

Business Unit

Innovative Medicines

Location

Singapore

Site

Tuas South Avenue

Company / Legal Entity

SG12 (FCRS = SG012) Novartis Singapore Pharmaceutical Manufacturing Pte Ltd

Functional Area

Quality

Job Type

Full time

Employment Type

Regular

Shift Work

No

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