

AS&T Hub Team Coordinator

Job ID
REQ-10018618
Sep 03, 2024
Turkey

Summary

-This position is responsible for the manages Quality aspects&projects within area of responsibility. He/she supports analytical investigations, validation, remediation, transfer and implementation of analytical methods. He/she works cross-functionally with MSandT(Manufacturing Sciences and Technology), Development and the Novartis networks to ensure the success of assigned projects.

About the Role

Major accountabilities:

- Manage Quality AS&T Hub aspects & projects within area of responsibility
- Ensure and supports overall GxP conformity & Compliance with the Novartis Quality Management Systems
- Oversight of all Analytical Science & Technology Hub activities including method development, method validation and method transfer, ensures compliance with cGxP, incl. data integrity & eCompliance
- Life-cycle management of analytical methods, including control of method performance, pharmacopoeia and health authority compliance and definition of method improvements
- Resource and capacity (people and equipment) planning and workload management
- Coordination and leadership of departmental operational activities
- Line responsibility & daily walkthrough
- Lead OpEx Projects
- Investigation of Deviation, OOX, Complaints
- Define and implement CAPAs
- Track team metrics and ensure KQI/KPI meet requirements
- SOP review & revision

Minimum Requirements:

University degree in Pharmacy, Chemical Engineering or Chemistry

- Minimum 5 years of Analytical Laboratory experience with equipments e.g. HPLC, GC, UV/Vis and Wet Chemistry preferably at a pharmaceutical company
- Proven experience in team leadership and performance management
- Knowledge of cGMP& cGLP and basic SAP
- Ability to work in a fast-paced changing environment
- Team working and customer oriented mindset
- Good analytical thinking skills
- Strong interpersonal written and verbal communication skills
- Good knowledge of MS Office applications
- Good command of English is required

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Operations

Business Unit

Innovative Medicines

Location

Turkey

Site

İstanbul Kurtköy

Company / Legal Entity

TR01 (FCRS = TR001) Novartis Sağlık, Gıda ve Tarım Ürünleri San. Ve Tic. A.Ş.

Functional Area

Quality

Job Type

Full time

Employment Type

Regular

Shift Work

No

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