

Supply Chain Project Lead

Job ID
REQ-10019501
Aug 23, 2024
Mexico

Summary

Job Description Summary

The Project Lead provides support to the Supply Chain team and Durham site on cross-functional initiatives and projects. Reports to the site AD, Supply Chain, Global Launch.

We are unable to offer relocation for this role.

About the Role

Responsibilities:

- Works closely with Supply Chain or Site Leaders to develop project plans, risk mitigation strategies, and project timelines and milestones.
- Interfaces with functional leads including Supply Chain, Engineering, Manufacturing, Quality Control, and Quality Assurance to ensure timely completion of deliverables and aligned timelines.
- Adheres to overall project strategies determined by SC functional leads or by Site leadership team.
- Implements project management change practices.
- Tracks and reports on project related metrics and actions.
- Leads or supports project team meetings with site project leaders and ensures project team members are clear on objectives, deliverables, and action items
- Reports on project status identifying, escalating, and tracking issues and risks. May propose solutions and opportunities as they arise.
- Interfaces with cross-functional project team members to follow-up on assigned action items.
- Initiates change records for GMP relevant projects, such as new market launches.

Requirements:

- B.S. degree in supply chain, engineering, science, business, or other relevant degree.
- 4-6 years of relevant experience with experience in a cGMP environment.
- PMP certification desired.
- SAP ERP experience strongly preferred.
- Ability to work in a fast-paced role within a cross functional project team.
- Strong technical, project management, and PowerPoint presentation skills.
- Strong interpersonal skills and attention to detail.

Languages :

- English.

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Operations

Business Unit

Innovative Medicines

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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