

# Senior Consultant - PM PMO

Job ID  
REQ-10019569  
Aug 28, 2024  
India

## Summary

-Primary responsibility is to support strategic business projects for Novartis Group, the CEO and the Executive Committee, with the aim of maximizing economic value and securing future competitive advantage. -Support Senior Strategy Managers and Directors in projects around key Novartis products in major markets, that - Deliver substantially greater outcome improvement than from the product alone -Deliver substantially greater financial rewards for Novartis based on this

## About the Role

### Major accountabilities:

- Manage Novartis Strategy Community The project manager maintains the contact with the divisional strategy teams and plans/organizes regular update meetings.
- In addition, the project manager also leads small projects at any time from project scoping, creating content and managing of stakeholders to generate insights and prepare outputs which enable informed decisions.
- Prepare regular exchange between community members, e.g. independent organization of the annual Strategy offsite meeting (including agenda, speakers, etc).
- Ensure transparent communication across the divisional Strategy teams.
- Support the managers and directors in project work and provide expert consultation during all project phases.
- Align closely with stakeholders at country, functional and global level as defined by the requirements of the different projects and initiatives.
- Independently monitor milestones of the projects as well as completion.
- Assists Head of Strategy on larger strategy projects across units and functions as well as countries.
- Take ownership for subparts of the overall project and ensure completion of these.
- Proactively apply project management methodologies.
- Provide change management support and appropriate communications for the implementation of projects and initiatives.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

### Key performance indicators:

- Successfully lead a small project to final output -Feedback from internal and external stakeholders on quality of deliverable -Performance against annual objectives and milestones as in workplan -Feedback from internal and external partners regarding interaction, prioritization, time management, etc.

## Minimum Requirements:

### Work Experience:

- Collaborating across boundaries.
- Major Change.
- Geographic Scope.
- Project Management.
- Operations Management and Execution.

Why Novartis? Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

### Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

Operations

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

BD&L & Strategic Planning

Job Type

Full time

Employment Type

Regular

Shift Work

No

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