

Project and Portfolio Excellence Expert TRD

Job ID
REQ-10020713
Sep 03, 2024
Austria

Summary

The Expert Project & Portfolio Excellence Manager will actively manage the external costs planning of Technical Research & Development's (TRD) drug development portfolio and support the execution of its technical development project plans.

Our Development Team is guided by our purpose: to reimagine medicine to improve and extend people's lives. To do this, we are optimizing and strengthening our processes and ways of working. We are investing in new technologies and building specific therapeutic area and platform depth and capabilities – all to bring our medicines to patients even faster. We are seeking key talent, like you, to join us and help give people with disease and their families a brighter future to look forward to. Apply today and welcome to where we thrive together!

About the Role

Key Responsibilities:

- Manage the external costs planning for assigned drug development projects including cost forecasting, tracking, rephasing, and reporting.
- Demonstrate full cost awareness. Review and validate cost planning input received from the development team members and partners.
- Proactively liaise with key stakeholders and development partners for project cost tracking and phasing.
- Translate the TRD development project plan into work packages and support up-to-date and realistic development project planning and realistic forecasting.
- Provide resource management data entry into designated planning systems on behalf of respective business partners.
- Demonstrate expert knowledge in all relevant planning processes, templates, and tools and actively contribute to the development of resource planning process governance, standards, and best practices.
- Support the Project and Portfolio Excellence Data and Systems team in creation of business insights and visualizations.

Essential Requirements:

- Technical or Business Administration Degree and fluent in English.
- At least 3-5 years' experience in pharmaceutical industry in technical development (potentially in other development functions, project management or finance as well)
- Technical and/or business school education, broad understanding and background of development and technical operations environments.

- High data and digital affinity. Must demonstrate ability and willingness to learn new systems and processes quickly and readily.
- Willing and able to work hands-on with complex IT system.
- Experience in working within a global team and be a supportive team player.
- Good communication, time management and organizational skills. Must be able to interact with different stakeholders from different sectors and levels.
- Must be able to work independently and handle new assignment with minimal supervision.

Desirable Requirements:

- Bachelor of Science in Pharma or Life Science
- German Language

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting, and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

In addition to a market-competitive base salary, we offer an attractive incentive program, a modern company pension scheme, childcare facilities, learning and development opportunities as well as worldwide career possibilities within the Novartis group. Level 3 : In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is €54,735.38 /year (on a full-time basis). The actual salary will be significantly higher, as we strive to maintain a competitive position in the market and consider your previous experience, qualifications and individual competencies.

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to disabilities.austria@novartis.com and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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Division

Development

Business Unit

Innovative Medicines

Location

Austria

Site

Schaftenau

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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