

# Manager ERP Assurance

Job ID  
REQ-10021144  
Sep 04, 2024  
India

## Summary

Novartis being a public company and SEC registrant has established SOX internal control system to provide reasonable assurance to the Group's management and Board of Directors regarding the reliability of financial reporting and the preparation of its financial statements.

The Senior Manager ERP Assurance leads a global team of IT assurance experts who play a critical role in designing and assessing efficiency of IT Application Controls across the company's IT landscape. This is a key role exposed to senior stakeholders at all levels, both internal and external.

#LI-Onsite

## About the Role

### Key responsibilities:

- Co-design, improve and drive the efficiency and effectiveness of Novartis IT controls landscape. Play a key role as an experienced ERP assurance professional and advisor.
- Collaborate with Corporate Financial Controls and Compliance Team and focus on reviewing critical IT Application Controls relevant to financial reporting
- Provide assurance in the areas of ERP systems (e.g. SAP, others). Identify process and IT controls improvement opportunities and drive implementation
- Test IT application controls – Reports, Interfaces, Fully Automated Controls etc., ensuring SOX compliance and reliability
- Driving the processes risk assessment with consideration of risks coming from IT environment, relevant application systems, data warehouses, IT infrastructure
- Collaborating with IT Application Owners and Business Process Owners in helping to identify SOX relevant IT Applications and Infrastructures. Evaluate adequacy of internal controls when implementing a new ERP system or any other technology solutions
- Advise on internal controls' structure by understanding the end-to-end processes, IT environment and data context to resolve the right mix of preventative and detective controls based on automation and data analytics
- Lead a smaller team of IT assurance experts across multiple locations; guide, coach and develop junior team members. Collaborate with External Auditors as well as key internal stakeholders at all levels.

### Essential Requirements:

- University degree (university or college) in economics, business informatics or computer science with a track record in IT Audit or Internal Controls in any of Big 4 preferably; overall 8+ years of relevant experience

- Extensive experience in auditing ERP systems with a focus on application controls (ideally SAP systems), IT environments and (automated) business process controls
- Experienced in managing IT assurance or audit engagement and teams, including solid understanding of external audit approaches, concepts, methodology

#### **Desirable Requirements:**

- Ability to lead a team of experts across multiple locations and time zones
- Solid skills to handle various senior stakeholders; Strong collaborator with the ability to communicate well with both technical and business contact
- Entrepreneurial and structured mind-set as well as a result and solution oriented approach to work
- Outstanding communication, presentation, and business writing skills in English. Pharma industry and shared services experience is a plus

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Benefits and rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

#### **Commitment to Diversity and Inclusion:**

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Division

Finance

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Alternative Location 1

Selangor, Malaysia

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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