

# Revenue Accounting Supervisor

Job ID  
REQ-10022250  
Sep 11, 2024  
China

## Summary

The O2C Revenue Accounting Supervisor is in charge of accounting and control activities of revenue deductions, providing gross to net analysis for Innovative The O2C Revenue Accounting Manager is in charge of accounting and control activities of revenue deductions, providing gross to net analysis for Innovative Medicines in Greater China market (China Mainland and Hong Kong), under the operational and accounting process of Order to Cash team.

This role is ensuring that the processes, systems and controls are in place to deliver quality services in revenue deductions accounting, constantly driving end-to-end process effectiveness and efficiency, supporting business growth with integrity and agility.

## About the Role

### The key accountability includes but not limited to:

- Be responsible for ensuring the operational quality of accrual accuracy of revenue deductions, timely posting of RD transactions and reconciliation of associated Balance Sheet Accounts on monthly/quarterly basis, completion of period-end closing activities as per closing schedule and standards.
- Serves as subject matter expert of O2C processes in relation to revenue deductions accounting. Interacts proactively with BPA, REC and FRA internal functions to ensure the appropriate accrual and adjustment of rebates, insurance and return provisions, enabling the innovative business models.
- Performs regular analysis in movement and fluctuation of revenue deductions, identify potential risk and be part of the risk mitigation work force, supporting informed leadership decisions.
- Drives productivity improvement to achieve effectiveness and efficiency targets. Identify process / system improvements opportunities and work closely with relevant functions to optimize the process through automation, simplification and digital platforms and tools.
- Acts as joint control owner of O2C Revenue Deductions cycle. Ensure all processes, policies and procedures are clearly defined, fully documented, in line with Novartis standards and consistent with best practices
- Ensures the execution and design of O2C RD process are compliant with Novartis Accounting Manual (NAM), Novartis Financial Controls Manual (NFCM) and regulatory requirements. Proactively support internal and external audits.
- Supports O2C Head in team engagement and managing internal team workshops.

### Key Performance Indicators:

- Ensure the operations are carried out as per LSI, NVS Finance Core and agreed service level with business partners

- Positive feedback from business partners
- Improvements in RD process and system adopted by O2C
- Satisfactory audit ratings for O2C processes with remediation actions followed up in time and effectively
- Timely and proper execution when participating in FRA/O2C projects and special initiatives.

### **Work Experience:**

- At least 4 years of financial experience, with in-depth functional and risk control expertise
- Solid experience in Order to Cash or General Ledger processes and systems (i.e., SAP)

### **Skills:**

- Demonstrated ability to work effectively in a multi-national, matrix organization
- Ability to effectively prioritize and execute tasks in a high-pressure environment
- Strong business acumen and analytics ability
- Be flexible and reacts to changes promptly and efficiently
- Strong sense of ownership with excellent skills in communication, collaboration and business partnership
- Be proactive, result orientated and with a strong customer-centric attitude

### **Languages :**

- Fluent Chinese/English

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Finance

Business Unit

CTS

Location

China

Site

Shanghai (Shanghai)

Company / Legal Entity

CN14 (FCRS = CN014) China Novartis Institutes for BioMedical Research Co., Ltd.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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